With our Early Start Program rolling all our students over into 2014 year levels, you will need to go into your Tiqbiz App and change your selected groups to the new group relevant to your son/daughter. To do this:

- Firstly open your Tiqbiz App. It will show a list of the groups you are currently in.
- Click on the ‘UnTick’ tab at the bottom. You will get a list of groups you are currently in.
- On the right hand side, you will see a green tick. Click on the tick that you no longer want to be in.
- Click on ‘Find’ tab and click on ‘Search’.
- Type in white field ‘Somerville Secondary’ and scroll down to green box ‘Find’. Click ‘Find’. This will bring up the complete list of groups in our school.
- From here you then click on the tick at the right hand side of the group you wish to belong to.
- From here you can click the back button then ‘Inbox’. You will then see the groups you currently belong to.

If you have any difficulties with this, please phone Tiqbiz on 9800 1489 or the College Admin Office on 5973 1000.